

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the January 14, 2014 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the regular meeting to order at 7p.m. Trustee Singer led the board in the Pledge of Allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long; Assessor Tammy Kavanaugh.

Others Present: Township Attorney Van Larson; Township; Batavia Resident Howard Katz.

Checking of Bills and Checks for December 2013 – Trustee West read the information regarding the checking of the bills and checks, this information will be posted on the Township website at www.bataviatownship.com

Minutes: Trustee West moved to approve the minutes from December 2013; Trustee Singer seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from December 2013; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh was ill so no assessor's report was given.

Road Commissioner's Report: Commissioner Long reported the snow is here, they are busy and there has been up to 36 inches of snow. They have used a lot of salt because of dropping temperatures along with freezing rain. They had to wait for the temperature to come up a little bit during the past snow, ice and rain storm before they could go out and clear the roads. Commissioner Long apologizes for any inconveniences.

Old Business: none

New Business:

A. Clarke Annual Report – Have a look at the report and then any questions can be addressed next month.

Public Participation: None to report.

Trustee Report: None to report.

Other Business: None to report.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday February 11, 2014** at 7pm.

Adjournment: Upon a motion made by Trustee Mitchell, seconded by Trustee West the meeting adjourned at 7:18pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township

131 Flinn Dr. Suite B

Batavia, IL 60510

630-879-1392

Minutes of the February 11, 2014 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the regular meeting to order at 7p.m. Assessor Kavanaugh led the board in the Pledge of Allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long; Assessor Tammy Kavanaugh.

Others Present: Township Attorney Van Larson; Township Accountant Bob Chalberg; Batavia Resident Howard Katz.

Absent: Trustee Singer

Checking of Bills and Checks for January 2014

Minutes: Trustee Tracy moved to approve the minutes from January 2014; Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee Mitchell moved to approve the accounts from January 2014 Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh reported the assessor's office is busy gathering neighborhood data for analysis on neighborhoods. Assessor Kavanaugh hopes to get sketches and photos on website as the costs of doing this have come down considerably.

Trustee Mitchell inquired what the Assessor's office does with the data they collect. Assessor Kavanaugh explained that they look at neighborhoods annually because some subdivisions may not have sales to help in the assessment process, things change and some subdivisions may be in the wrong neighborhood. The Assessor's office groups subdivisions into Neighborhoods based on similarities and sales. They look at the past three years of sales to see if they are selling at a similar rate to help group them into Neighborhoods. They measure the current assessed value based on the past three years of sales. They have to make sure all homes are in the correct neighborhood for the assessment process. They look at the whole neighborhood at one time and mass appraise. They have been doing this annually because of all the changes in the housing market.

Homeowners can inquire which neighborhood they are grouped by calling the Assessor's office. Assessor Kavanaugh is willing to listen to the public and take into account information she might not be aware.

Assessor Kavanaugh was sworn in at this meeting, Clerk Fricano administered the Oath of Office. The Assessor officially takes office at the 1st of the year, unlike the other positions in the Township.

Road Commissioner's Report: Commissioner Long reported road are in bad shape everywhere and it will be a tough spring. Salt supplies are tight so hopefully the township will have enough.

Old Business:

A. **Funds Transfer** – Supervisor Anderson reported two money transfers one from the Assessor’s fund; \$4000 from capital outlay and \$9000 from miscellaneous to salaries. Supervisor Anderson explained the Assessor’s office added two employees and he did not anticipate this when he budgeted last year, therefore a total of \$13,000 in salaries and benefits.

The other transfer is from the General Assistance fund; \$2000 from medical services to utilities.

New Business:

A. **Township Topics Day** – Springfield Wednesday April 30, 2014 – where Township officials can meet with state legislators and express concerns.

B. **TOKC Meeting** – Wednesday February 26, 2014 at 7pm U of I Extension, 535 S. Randall Rd., St. Charles.

C. **Tentative Budgets** – will be ready next month. They will be passed in April.

D. **Annual Meeting April 8, 2014** – Last day to request agenda item for any group of 15 or more people meeting March 1, 2014. Must have 15 signatures and present it to the Clerk by March 1, 2014.

Public Participation: Howard Katz reported the 708 board meeting was held this past Thursday.

Trustee Report: Trustee Tracy reported on the 708 board meeting and stated the request for budget appropriation is up from \$330,000 to \$340,000 and this will likely be reflected in the budget ordinance. Trustee Tracy reported information regarding service statistics, 21 agencies have been funded to service 11087 people in Batavia Township. Some the agencies that receive funding are Breaking Free, Tri City Family Services, Elder day center and suicide prevention. Trustee Tracy invited all to an open house for the 708 board on Tuesday March 4th between 5-7 pm at Mercy hospital. Also, he reported on a new INC board brochure.

Supervisor Anderson reported the county is going to have a referendum on the upcoming March 18th ballot that has to do with electric rates for those not in cities or towns, for the unincorporated. On the March 18th ballot if the majority of voters concur then the county can seek lower rates for those in unincorporated areas. A copy of the referendum is available at township office.

Other Business: None to report.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday March 11, 2014** at 7pm.

Adjournment: Upon a motion made by Trustee Mitchell seconded by Trustee West the meeting adjourned at 7:30pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township

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Minutes of the March 11, 2014 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the regular meeting to order at 7p.m. Assessor Kavanaugh led the board in the Pledge of Allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long; Assessor Tammy Kavanaugh.

Others Present: Batavia Resident Howard Katz.

Checking of Bills and Checks for February 2014

Minutes: Trustee Tracy moved to approve the minutes from February 2014; Trustee Mitchell seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from February 2014 Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh reported photos and sketches are now on the website. Neighborhood codes are also on the website so you can look for comparables. Any questions contact the Assessor at the Township office.

Road Commissioner's Report: Commissioner Long reported a general warming trend starting Thursday ☺ With the upcoming snow storm the road department will try to wait until 5am to start plowing and salting. They want to get in a round of plowing and salting before the morning rush. Commissioner Long reported the road department is on its one millionth pound of salt. This is double what the township normally uses and more than it has ever used. Commissioner Long reported the roads are horrible. The deep freeze pushed everything up and everything is broken. New asphalt mix doesn't stand up as well as the older one did. They have a patching machine they will be using to help them repair the roads.

Old Business:

- A. **Funds Transfers** – under the General Fund transfer \$5000 from storage building to Ride in Kane. Transfer from the Permanent Road Fund \$8500 from road maintenance to snow removal.

New Business:

- A. April Meeting Dates** – Tuesday April 8, 2014 the Budget Hearing will be at 6:45pm, the Regular meeting will be at 7pm and the Annual meeting will be at 7:30pm.
- B. Annual Agenda** –
- C. Upcoming Elections** – Next Tuesday. Early voting is going on until Friday in Batavia and until Saturday at the County Clerk’s office.
- D. Budget Hearing** – at 6:45pm on April 8th. Questions can be directed to Commissioner Long or Supervisor Anderson at the Township office.

Public Participation: The 708 board had their open house at Mercy Hospital. Batavia resident and 708 board member Howard Katz stated the open house was to allow all the townships and other boards to interact.

Trustee Report: None to report.

Other Business: None to report.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday April 8, 2014** at 7pm.

Adjournment: Upon a motion made by Trustee Singer, seconded by Trustee Mitchell the meeting adjourned at 7:20pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township
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Minutes of the April 8, 2014 regular meeting of the Board of Trustees of Batavia Township.

Budget Hearing and Passage:

Supervisor Anderson advised that \$20000 was added to the assessor fund because of new hired employees, \$10000 was added to Social Services and \$10000 to Ride in Kane. Trustee Mitchell asked about the mosquito abatement and the thought that too much money is put towards this program. Supervisor Anderson advised that they have no proof the program is working or not working and he would rather be safe than sorry and not fight about this program. Trustee Mitchell asked about spraying near Nelson Lake and Supervisor Anderson advised they do not spray in or near protected federal property. Trustee Mitchell inquired about mosquitoes in this area but Supervisor Anderson advised that mosquitoes present only in stagnant water and Nelson Lake is not stagnant, it has lots of ripples.

Trustee Tracy moved to approve the Township budget; Trustee Singer seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed

Commissioner Long reported a decrease of \$40000 in the budget from last year. He explained there were a few minor adjustments for things like added salt.

Trustee West moved to approve the Road budget; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long.

Others Present: Township Attorney Van Larson; Batavia Resident Howard Katz.

Checking of Bills and Checks for March 2014

Minutes: Trustee Singer moved to approve the minutes from March 2014; Trustee Mitchell seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from March 2014 Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: Supervisor Anderson reported Assessor was absent there was no report.

Road Commissioner's Report: Commissioner Long reported brush pick up begins next week on every Monday, Tuesday and Wednesday until October. Last week in April there will be a cleanup leaf pick up. Leaf

pick up will start up again in October. Residential burning in the township is allow provided you do not burn leaves, you are 1000 ft from the city limits, and the fire is 3ft by 3ft. The conditions must not be windy, oppressive, high humidity, anything that would cause fire to get out of control and cause a lot of smoke. Supervisor Anderson advised of smoke in the area from the burn off around areas like Fermi lab, Nelson Lake and the Braeburn Marsh.

Old Business:

- A. **Township Topics Day – Wednesday April 30th in Springfield –**
- B. **Fund Transfers** – General assessors fund transfer of \$12000 from the general fund miscellaneous to salaries in Assessor’s funds. Supervisor Anderson advised you can transfer within funds but not between the general and road fund. Also under the general fund a \$4000 transfer from miscellaneous to Ride in Kane.
Finally a transfer from the permanent road fund of \$4000 from storage building to snow removal.

New Business:

- A. **Statement of Economic Interests due May 1, 2014**
- B. **Ride in Kane Sponsors agreement for 2014-16** – Supervisor Anderson spoke about Ride in Kane. The Association for Individual Development is the biggest user and the biggest social service agency in the county; they take care of our paperwork for the Township, which is great because it is very complicated. Currently they are working on grants for \$1.4 million a piece. Even with grants it is a costly program, but well worth it for disabled and senior to have this service Supervisor Anderson went through the sponsors of the program in the fox valley area. It has been 5 years since inception and it is a very well run program. They have a central calling facility where all rides are scheduled. Supervisor Anderson also commented on the fact that there were no complaints regarding the fare increase at the beginning of year.
- C. **Annual Financial Report** – Supervisor Anderson hand out the annual financial report and asked if there were any questions.

Public Participation: None to report.

Trustee Report: None to report.

Other Business: None to report.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday May 13, 2014** at 7pm.

Adjournment: Upon a motion made by Trustee Tracy, seconded by Trustee Singer the meeting adjourned at 7:27pm.

Respectfully submitted,

Susan Fricano, Township Clerk

131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Batavia Township Annual Minutes for April 8, 2014 at 7:30pm.

Call to Order:

The Annual Town Meeting of Batavia Township was called to order at 7:30pm by Clerk Fricano. Vicki Mitchell led the Pledge of Allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees: Vicki Mitchell, Brian Singer, Leigh Tracy, John West; Road Commissioner Christopher Long; Township Clerk Sue Fricano.

Others Present: Van Larson, Township Attorney; Residents: Howard Katz.

Moderator: Howard Katz was nominated by John West as moderator, there were no other nominations. Upon a motion made by John West and seconded by Chris Long, a voice vote was taken and with no nays, the motion was passed. Howard Katz was then sworn in by Clerk Fricano.

Moderator Salary: Upon a motion made by John West the moderator's salary was set at \$25.00. This was seconded by Chris Long, a voice vote was taken and with no nays, the motion was passed.

Minutes: Jim Anderson moved to approve the minutes of the April 16, 2013 Annual Town Meeting, seconded by Leigh Tracy, a voice vote was taken and with no nays, the motion was passed.

Next Meeting and Time: Mr. Katz noted that the next Annual Town Meeting will be held on Tuesday April 14, 2015 7:30pm. John West made a motion to approve; it was seconded by Chris Long. A voice vote was taken and with no nays, the motion was passed.

Supervisor's Annual Report: Clerk Fricano read the following Township summary.

General Town Fund

Beginning Balance April 1, 2013	\$	404,437.81
Revenues for FY 2013-14		1,054,360.59
Less Disbursements for FY 2013-14		<u>1,096,852.54</u>
Ending Balance March 31, 2014		361,945.86

General Assistance Fund

Beginning Balance April 1, 2013	\$	103,396.46
Revenues for FY 2013-14		35,024.08
Less Disbursements for FY 2013-14		<u>14,890.32</u>
Ending Balance March 31, 2014		123,530.22

A motion was made by John West to approve the General Town and Assistance Fund, it was seconded by Chris Long. A voice vote was taken and with no nays, the motion was passed.

Road Commissioner's Annual Report:

Road Fund

Beginning Balance April 1, 2013	\$	341,899.04
Revenues for FY2013-14		503,752.90
Less Disbursements for FY 2013-14		<u>564,439.91</u>
Ending Balance March 31, 2014		281,212.03

A motion was made by Brian Singer to approve the General Town and Assistance Fund, it was seconded by John West. A voice vote was taken and with no nays, the motion was passed.

Declaration of Surplus Property: Chris Long, Highway Commissioner declared that he did not sell trailer form last year declaration so he is keeping it on the surplus property list; hopefully it will sell this year.

Discussion by Electors: None.

Adjournment: Upon a motion made by Chris Long, seconded by Leigh Tracy and unanimously approved, the Annual Town Meeting adjourned at 7:36pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Howard Katz, Moderator

Batavia Township

131 Flinn Dr. Suite B

Batavia, IL 60510

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Minutes of the May 13, 2014 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the May meeting to order at 7pm and Trustee Tracy led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long; Assessor Tammy Kavanaugh.

Others Present: Township Attorney Van Larson; Township Accountant Bob Chalberg; Batavia Resident Howard Katz.

Checking of Bills and Checks for April 2014

Minutes: Trustee Singer moved to approve the minutes from April 2014; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee Tracy moved to approve the accounts from April 2014 Trustee Mitchell seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh reported the assessor's office is working on 2014 assessment reviews. Assessor Kavanaugh reminded everyone they should have received their tax bill and the first installment is due June 2, 2014. Assessor Kavanaugh reported residence may see an increase in their property taxes because the rate went up not because of the assessment valuation.

Road Commissioner's Report: Commissioner Long reported leaf pick up is done and the road department is onto brush pick up each week. The road department is also starting some road repair work, but the wet weather is causing delays.

Old Business:

- A. Township Topics Day was Wednesday April 30th in Springfield** – Trustee Tracy attended the Springfield topic day which he state is basically a place for lobbying and all those campaigning showed up. Trustee Tracy spoke with a couple of different senators and discussed the two bills affecting townships today; bill 3707 and 5311. Supervisor Anderson stated all townships tackle the bills and financial reports differently and Batavia Township has always done well with their way.

New Business:

- A. House Bill 3707 and 5311-** bill 3707 allows Supervisors the authority to pay bills if they are due before the Township monthly meeting and bill 5311 freezes the tax levy for townships. Bill 5311 amends the property tax code and creates a township property tax extension freeze for the 2014 levy year for

townships with a population of 100,000 or less that are located within a county that is subject to the Property Tax Extension Limitation Law.

Public Participation: None to report.

Trustee Report: None to report.

Other Business: None to report.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday June 10, 2014** at 7pm.

Adjournment: Upon a motion made by Trustee West, seconded by Trustee Singer the meeting adjourned at 7:25pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township

131 Flinn Dr. Suite B

Batavia, IL 60510

630-879-1392

Minutes of the June 10, 2014 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the June meeting to order at 7pm and Trustee Mitchell led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long

Others Present: Township Attorney Van Larson; Batavia Resident Howard Katz, Sue Byrne-Nealis, Robin Blair, Jackie Blair, Jeri Meisch-Moody and Cheryl Haynes.

Checking of Bills and Checks for May 2014

Minutes: Trustee Mitchell moved to approve the minutes from May 2014; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee Singer moved to approve the accounts from May 2014 Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh was not present but Supervisor Anderson reported the Assessor's office is in a lull period.

Road Commissioner's Report: Commissioner Long reported they have been patching roads in last few weeks. Now they will watch to see which technique worked best. The road department has a machine that patches the road and they share the machine with Big Rock. The cost of the machine was split between the two townships about \$20,000 each and offers the added benefit of extra labor for each township from the other when they are using the machine which requires more labor than either has to operate. Brush pick up will continue every week.

Old Business: None to report.

New Business:

A. Prevailing Wage Ordinance – available for viewing at the Township. Prevailing wage applies to any work that is permanent. Trustee Tracy moved to approve the ordinance, Trustee Singer seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None.

Motion Passed.

B. 708 Appointment – Howard Katz – accept reappointment for next 4 years. Trustee Tracy moved to approve the appointment, Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None.

Motion Passed.

- C. TOI Education Program – Township Government – Rising Above the Challenges Hilton Lisle/Naperville, Lisle – June 20** – Advance registration is \$50 per location, per person or \$400/ township for up to nine attendees.

Public Participation: A group of residents from Shagbark Dr. and Thorncrest Rd. attended the June meeting and present a petition with 3 requests to the road department (see exhibit 1 attached).

Requests were as follows:

1. The Township Roads Dept. should maintain the landscaping for the open space between Thorncrest and Shagbark, commonly known as “The Island”. Including, but not limited to, cutting the grass, treating for weeds, re-seeding grass as required, removing dead brush/leaves.
2. Regular cleaning of the street rain gutters and drains on both streets to ensure that storm water can drain as expected.
3. After storms, ensure that the junction of Shagbark Dr. and IL Route 25 is clear of gravel/dirt and other loose material that may cause a vehicle to slide or lose control.

Commissioner Long stated he was willing to work with the residents and promised to put dirt down and re-seed island area and the residents agreed to the upkeep the island. Commissioner Long stated in regard to the gravel coming down the hill, he has complained to the State many times and they aren’t stepping up to do the work. Commissioner Long stated he would ask the city to take the sweeper down the street again to help with the buildup. Commissioner Long asked residents to call the direct shop line whenever they have an issue so it can be addressed immediately.

Trustee Mitchell suggested they think about forming a home owners association to take care of many of the problems. Trustee Mitchell also made it known that many of the city residents don’t receive the services the township residents receive.

Van Larson, the Township Attorney advised to file the petition as an exhibit as part on the monthly meeting minutes.

Howard Katz gave a 708 board report, for updated information on the 708 board please visit <http://www.incboard.org/708boards.htm> . Trustee Tracy commented that of the 7 Townships that make up the 708 group, Aurora is the largest and then Batavia. This is in terms of how many services we use and how much we pay.

Trustee Report: Trustee Tracy reported on Representative Fortner’s success at getting his bill passed in both houses and on the Governor’s desk for signing. The bill ensures the exact wording is submitted for items to go on the Township’s Annual Meeting agenda before March 1st. Trustee Tracy also wanted to point out that on your Property tax bill, Batavia Township is the smallest percentage of your tax bill about \$70.91 per household.

Other Business: None to report.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday July 8, 2014** at 7pm.

Adjournment: Upon a motion made by Trustee Singer, seconded by Trustee West the meeting adjourned at 7:40pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Attachements below

We, the residents of Shagbark Dr and Thorncrest Rd, request that the Township of Batavia agrees to the following requests.

- 1) The Township Roads Dept. should maintain the landscaping of the open space between Thorncrest and Shagbark, commonly known as "The Island". Including, but not limited to, cutting the grass, treating for weeds, re-seeding grass as required, removing dead brush/leaves.
- 2) Regular cleaning of the street rain gutters and drains on both streets to ensure that storm water can drain as expected.
- 3) After storms, ensure that the junction of Shagbark Dr and IL Route 25, is clear of gravel/dirt and other loose material that may cause a vehicle to slide or lose control.

Name	Signature	Address
S. Nealis	<i>Sue Nealis</i>	25903 Thorncrest
R. BLAIR	<i>Rein Blair</i>	25840 SHAGBARK
R. Haynes	<i>Bill Haynes</i>	25911 Thorncrest
ALAN FELTON	<i>Alan Felton</i>	25908 THORNCREST
Joseph Calash	<i>Joseph Calash</i>	25925 Shagbark
Karly Calash	<i>KARLY Calash</i>	25925 Shagbark
SCOTT PARSONS	<i>Scott Parsons</i>	25957 SHAG-BARK DR
Tom Sharp	<i>Tom Sharp</i>	25965 Shagbark Dr
Alice Sharp	<i>Alice Sharp</i>	25965 Shagbark, Drive
JOHN SPENCER	<i>John Spencer</i>	25946 Shagbark
J.E. HOPE	<i>J.E. Hope</i>	25964 SHAGBARK DR
JOANNE Klein	<i>Joanne Klein</i>	25977 SHAGBARK DR.
Joe Quanta	<i>Joe Quanta</i>	25990 Shagbark Dr
Joe Haggen	<i>Joe Haggen</i>	25943 Shagbark Dr
JOHN LENCE	<i>John Lence</i>	25956 THORNCREST
Debra Harbix	<i>Debra Harbix</i>	35W547 THORNCREST RD.
Debra	<i>Debra</i>	35W535 Thorncrest
Peter Simeon	<i>Peter Simeon</i>	25W505 THORNCREST
Don Meach	<i>Don Meach</i>	25851 THORNCREST LANE
J. MEISCH-MOODY	<i>J. Meisch-Moody</i>	" " " "
Patricia J. Berg	<i>Patricia J Berg</i>	25924 Shagbark Dr.
David L. Keanson	<i>David L. Keanson</i>	25880 Shagbark Dr.
Barb T. Keanson	<i>Barb Keanson</i>	25880 SHAG BARK DR.
Chris Distel	<i>Chris Distel</i>	25898 Shagbark Dr.
Steve Lehman	<i>Steve Lehman</i>	25883 Thorncrest Rd
Jason Larson	<i>Jason Larson</i>	35W520 THORNCREST Ln.

Sue Byrne-Nealis-

ROBIN BLAIR

Jackie Blair

JERI MEISCH-Moody

Cheryl Hayes

SBW915@hotmail.com

SUNZOUT@COMCAST.NET

celtic_lass@yahoo.com

mtimes4@att.net

critchayes@gmail.com

Attendees: All residence of Batavia.



Batavia Township

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Minutes of the July 8, 2014 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the July meeting to order at 7pm and Assessor Kavanaugh led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long; Assessor Kavanaugh

Others Present: Township Accountant Bob Chalberg.

Checking of Bills and Checks for June 2014

Minutes: Trustee Tracy moved to approve the minutes from June 2014; Trustee Mitchell seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from June 2014; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh reported the 2014 re-assessments are completed and were filed June 27th to Kane County. The property values will be posted mid to late August and at that time the property owners can call the township office if they have any questions and prior to filing a complaint with the county. Property values are increasing very slowly but at least moving in the right direction.

Road Commissioner's Report: Commissioner Long reported the Island at Shagbark and Thorncrest has been fixed up. With all the rain the road department has had to turn their attention to ditch work and grading issues. Next week they will start back at road repairs.

Old Business: None to report.

New Business:

- A. FOIA Request** – Supervisor Anderson gave a copy of the request to all board members. The request is from Adam Andrzejewski who is the chairman of the Data Collection Department for the Illinois Open the Books organization. The request is asking for an electronic copy of “any” and “all” vendor (transfer of property or services) payee payments for the years 2008-2013 broken down by year. Apparently, all the Townships have received this request as Supervisor Anderson found out at the County Township meeting. This is a huge task and Batavia Township is a relatively small township. Supervisor Anderson sent an estimate of the cost to have someone put this request together. He estimated it would take a minimum of 20 hours at \$20/hour so at the very least \$400. Supervisor Anderson sent this estimate onto Mr. Andrzejewski and is waiting for his response.

As trusted elected officials Trustee Tracy asked how much of this information is already looked over and scrutinized by the board and questioned, is this not why the board is elected to ensure government spending is in check? He agrees this is valuable information they are gathering but at what cost to the tax payer and Trustee Tracy questioned should we not be trying to save the tax payer this money?

Supervisor Anderson reported that there are two Local Officials days coming up; Saturday August 9th at the Illinois State fairgrounds in Springfield from 12-3pm and Saturday August 23rd at the DuQuoin State fairgrounds from 11am to 2pm.

Public Participation: None to report.

Trustee Report: Trustee Tracy reported the Governor signed the previously discussed legislation that states exact wording for items to appear on the annual meeting agenda must be in writing to the Township by March 1st of the year.

Other Business: None to report.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday August 12, 2014** at 7pm.

Adjournment: Upon a motion made by Trustee Mitchell, seconded by Trustee Tracy the meeting adjourned at 7:25pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township

131 Flinn Dr. Suite B

Batavia, IL 60510

630-879-1392

Minutes of the August 12, 2014 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the August meeting to order at 7pm and Trustee Tracy led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Brian Singer, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long; Assessor Kavanaugh

Others Present: Township Attorney Van Larson; Township Accountant Bob Chalberg. Batavia Resident – Howard Katz.

Checking of Bills and Checks for July 2014

Minutes: Trustee Tracy moved to approve the minutes from July 2014; Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee Singer moved to approve the accounts from July 2014; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh reported that the county has processed the 2014 assessments. Notices will be sent out August 15th to those residents whose assessment has changed and the changed assessments will be published in the Chronicle on the 19th. If you have a question on the valuation please call township first, the deadline to file an appeal with County is September 18th. Only those who had changes in value will receive a notice and be in the paper. Any questions can be directed to Assessor Kavanaugh at the Batavia Township 630.870.1392 and website.

Road Commissioner's Report: Commissioner Long reported nothing new, lots of summer work and another round of patching still to come.

Old Business:

- A. FOIA Request** – No new information on the request. After the reply of the cost to process the request, there has been no further contact.

New Business:

- A. Ride in Kane** – there was a seminar last week that Supervisor Anderson attended. Attendees were asked to give their opinions about the services... the positives and negatives on service and fees etc. They will probably come out with a report that will show the cumulative results.
- B. Annual Education conference TOI** – if know you are going let Supervisor Anderson know. There is no choice on lodging this year. Same location as last year, Crown Plaza. November 9th, 10th, and 11th.

- C. Trustee Division Award** – information has been passed out and anyone can be nominated. Just fill out the form and submit.
- D. Annexation** – Certified Main and Walnut takes in part of Whipple in the township, so we will lose those. The primarily reason for annexation is to deliver the area on Walnut St. where the green house use to be. Hearing will be held Monday at the council meeting.

Public Participation: None to report.

Trustee Report: None to report.

Other Business: None to report.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday September 9, 2014** at 7pm.

Adjournment: Upon a motion made by Trustee Tracy, seconded by Trustee Singer the meeting adjourned at 7:18pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township

131 Flinn Dr. Suite B

Batavia, IL 60510

630-879-1392

Minutes of the September 9, 2014 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the August meeting to order at 7pm and Howard Katz led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long

Others Present: Township Attorney Van Larson. Batavia Resident – Howard Katz.

Checking of Bills and Checks for August 2014

Minutes: Trustee Singer moved to approve the minutes from August 2014; Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee Mitchell moved to approve the accounts from August 2014; Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, West and Anderson.

Nays: None

Motion passed.

Assessor's report: Supervisor Anderson reported on behalf of the Assessor who wanted to remind Batavia property owners the deadline to file appeal is September 18, 2014 and September 16th for appealing at the Township office.

Road Commissioner's Report: Commissioner Long reported the parking lot is done on the new building, they can now call for final inspection on the grade and hopefully all is good.

Old Business:

- A. **Annual TOI Conference** – everyone is registered who is planning on attending.

New Business:

- A. **Legislative Issues** – any questions on this you can file with TOI.
- B. **TIF District** – the downtown TIF district is currently in place until 2027, the City wants to extend the TIF until 2039, an additional 12 years.
- C. **Kane County Supervisors Meeting** – is September 10th in St. Charles at 10am, the group has not met in about 25 years. They will discuss FOIA requests, ride in Kane...and general issues that come before all of them.
- D. **TOKC Dinner Meeting** – will be held Wednesday October 22 at Lincoln Inn, Supervisor Anderson would like to know by October 1st who is attending because those organizing the event would like to know by October 8th.

E. New Computers – The Supervisors office will be getting new computers after 7 years. They need to upgrade to Window 7.

Public Participation: Howard Katz reported the 708 Mental Health Board meeting will be on October 9th.

Trustee Report: Trustee Singer wanted to discuss the issue of the rezoning of a plot of land at Kirk and Wind Energy. The Township has no voting authority over this issue, but he wanted to initiate a discussion of some of the issues. He does not have a position and does not know the validity of any of the points. The Township board briefly discussed the issue, but they have no power to affect or influence the decision of the City so it was merely a discussion about the issues.

Other Business: None to report.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday October 14, 2014** at 7pm.

Adjournment: Upon a motion made by Trustee Singer, seconded by Trustee Mitchell the meeting adjourned at 7:28pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township

131 Flinn Dr. Suite B

Batavia, IL 60510

630-879-1392

Minutes of the October 14, 2014 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the August meeting to order at 7pm and Trustee Singer led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long.

Others Present: Township Accountant Bob Chalberg. Batavia Resident – Howard Katz.

Checking of Bills and Checks for September 2014

Minutes: Trustee Tracy moved to approve the minutes from September 2014; Trustee West seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from September 2014; Trustee Singer seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: No Assessor's report

Road Commissioner's Report: Commissioner Long reported brush pick up is done for the year. Leaf pick up begins this week and every week until Thanksgiving, weather permitting.

Old Business:

1. **TOKC Dinner** – Wednesday October 22nd at Lincoln Inn. Cocktails at 6pm, dinner at 7pm.
2. **Annual TOI Conference** – waiting on reservation confirmations.
3. **New Computers** – new computers are here.

New Business:

- A. **November Meeting Dates** – meeting will stay the second Tuesday in the month as everyone should be back, November 11, 2014 at 7pm.
- B. **Bill Pay Authorization** – Not needed because meeting will go as scheduled.
- C. **Tentative Tax Levies** – there is no change for General Fund levy, it is the same as last year. The Road District went up 1.5% which amounts to about \$0.47 for the average household.

Public Participation: Howard Katz reported the 708 board met this past Thursday night; the levy will increase \$0.50 per year per household, which is .71% of the levy. The Inc Boards assets are just a little over 3 million. The Inc. Board Annual report is available for viewing at the township office.

Trustee Report: Trustee Tracy reminded citizens to vote on November 4th. Early voting starts Monday at Batavia City Hall or the County offices in Geneva.

Other Business: None to report.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday November 11, 2014** at 7pm.

Adjournment: Upon a motion made by Trustee Mitchell, seconded by Trustee West the meeting adjourned at 7:19pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township

131 Flinn Dr. Suite B

Batavia, IL 60510

630-879-1392

Minutes of the November 11, 2014 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the August meeting to order at 7pm and Supervisor Anderson led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long.

Others Present: Township Attorney Van Larson; Township Accountant Bob Chalberg. Batavia Resident – Howard Katz.

Checking of Bills and Checks for October 2014

Minutes: Trustee Singer moved to approve the minutes from October 2014; Trustee Mitchell seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from October 2014; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: No Assessor's report

Road Commissioner's Report: Commissioner Long reported week of Thanksgiving is the last week for leaf pick up.

Old Business:

- 1. Tax Levies** – No changes to General Fund Levy and a small increase in the Road District Levy.

Trustee West made a motion to approve the General Fund Levy, Trustee Singer seconded the motion. Roll call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None.

Motion passed.

Trustee Singer made a motion to approve the Road District Levy, Trustee Tracy seconded the motion. Roll call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None.

Motion passed.

Trustee Tracy wanted to point out the General Fund Levy did not increase and the Road Levy increased by 1.5% or .47 for the average house.

New Business:

- A. Sheriff Perez Retirement** – Thursday November 20, 2014. Pipers Banquet, 1295 Butterfield Rd., Aurora. \$20/person. For more information contact Janet 630.208.2003, ardelanjanet@co.kane.il.us
- B. Conference Reports** – Trustee Tracy reported it was a good conference. Representative Mike Fortner was designated as legislator of the year. Trustee Tracy would like to invite Representative Mike Fortner to attend a Township meeting and speak. Trustee Tracy also attended a presentation on the History of Township government and how it pre-dates every other unit of government and the structure has not changed in 100 plus years. He suggested we might think critically about what function Townships fill and how to communicate that to our Community. Finally, Trustee Tracy attended a presentation on the Importance of Public Opinion. There was a session on the Structure of budgets Townships pass levy then they pass the budget. Commissioner long commented that the things we do here at Batavia Township we are doing correctly. Supervisor Anderson commented on the role of Townships...Batavia Township is on the low end of operational programs. There are many organizations in Batavia that take care of the seniors and the youth. When there are no organizations that provide services for seniors and youth that is when the township steps in like in Aurora and other surrounding Townships.

Public Participation: None.

Trustee Report: None to report.

Other Business: None to report.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday December 9, 2014** at 7pm.

Adjournment: Upon a motion made by Trustee Tracy, seconded by Trustee Singer the meeting adjourned at 7:21pm.

Respectfully submitted,

Susan Fricano, Township Clerk

Batavia Township
131 Flinn Dr. Suite B
Batavia, IL 60510
630-879-1392

Minutes of the December 9, 2014 regular meeting of the Board of Trustees of Batavia Township.

Supervisor Anderson called the August meeting to order at 7pm and Assessor Kavanaugh led the board in the pledge of allegiance.

Roll Call: Present: Supervisor James Anderson; Trustees Vicki Mitchell, Brian Singer, Leigh Tracy and John West; Township Clerk Sue Fricano; Road Commissioner Christopher Long; Assessor Kavanaugh.

Others Present: Township Attorney Van Larson; Township Accountant Bob Chalberg. Batavia Resident – Howard Katz.

Checking of Bills and Checks for November 2014

Minutes: Trustee Singer moved to approve the minutes from November 2014; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Accounts: Trustee West moved to approve the accounts from November 2014; Trustee Tracy seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson.

Nays: None

Motion passed.

Assessor's report: Assessor Kavanaugh reported wrapping up assessment appeals. Hearings will begin next week. Appeals are down from last year.

Road Commissioner's Report: Commissioner Long reported a good leaf pick up season. The Road district mixes salt themselves, they are having a problem with salt mixing, and it is turning out like oatmeal because the salt is wet. Commissioner Long does not have as much salt as he would like for the coming season, but hopes it is enough.

Old Business:

None to report

New Business:

- A. **Amended Batavia Township Levy** – Supervisor Anderson presented an amended levy for the Batavia Township. He had to increase the levy from \$340,000-\$350,000 because of an increase in the mental health budget. Supervisor Anderson also took \$5000 off for general assistance so really he is only raising the levy \$5,000. Trustee Tracy moved to approve the amended Levy, Trustee Singer seconded the motion. Roll-call vote was taken.

Ayes: Mitchell, Singer, Tracy, West and Anderson

Nays: None.

Motion passed.

Public Participation: None.

Trustee Report: None to report.

Other Business: Annual report from Clark Mosquito. Merry Christmas and Happy New Year and thank you to BATV for their year of service videoing the township meetings.

Time and Date of Next Meeting: Next meeting will be held on **Tuesday January 13, 2015** at 7pm.

Adjournment: Upon a motion made by Trustee Singer, seconded by Trustee Mitchell the meeting adjourned at 7:21pm.

Respectfully submitted,

Susan Fricano, Township Clerk