

Batavia Township  
131 Flinn St. Suite B  
Batavia, IL 60510

Leigh Tracy, Supervisor  
Christopher Long, Highway Commissioner  
Tammy Kavanaugh, Assessor  
Penelope Tracy, Clerk

Trustees:  
Walter Donat  
Troy Tousana  
John West  
Jennifer Zorn

**Tuesday, August 13, 2024**  
**Regular Monthly Meeting 7:00pm**

### **AGENDA**

1. Call to Order and Pledge
2. Roll Call
3. Approval of Minutes from July meeting
4. Supervisor's Report
5. Approval of Bills to be paid in August
  - General Fund
  - Road Fund
6. Assessor's Report
7. Road Commissioner's Report
8. Trustee Reports
10. Public Participation
11. Old Business – **Status of General Assistance**
12. New Business – **Adopt township policies:** Financial Reporting, Payroll Procedures, Banking Relationships, Office Rental, IMRF and Health Insurance, Credit Cards, Website, Phones and Internet, Employment and Personnel

**November Township Meeting** – Tuesday, November 19, 2024

13. Adjournment

Next Meeting – September 10, 2024

TOI Program in St. Charles 8/27/24 8:00am-3:00pm  
Dedication of Anderson memorial tree 2:00pm Saturday 9/21  
Adopt new elected officials' salaries 10/8  
TOI Conference November 11-13