

**Minutes of the Regular Meeting of the
Batavia Township Board
131 Flinn St., Suite B
Batavia, IL 60510**

Tuesday – April 9, 2024

1. **Call to Order:** The Batavia Township Board meeting was called to order at 7:00 p.m. by Supervisor Leigh Tracy who led the Pledge of Allegiance.
2. **Roll Call:** The Clerk called the roll. Attending the meeting were Supervisor Leigh Tracy, Clerk Penelope Tracy, Trustees Walt Donat, Troy Tousana, John West, and Jennifer Zorn, and Township Attorney Van Larson. The meeting was recorded by BATV videographer Audey Karpf.
3. **Approval of (2) March Minutes:** Trustee Donat moved to approve the March 12, 2024 Budget Hearing Minutes. Trustee West seconded the motion which was approved 5/0.

Trustee Zorn noted that the date for the February minutes approved at the March regular meeting is incorrect. She also noted that the new township office lease amount reported in the March minutes is incorrect. She then moved to approve the March 12, 2024 minutes with the following corrections:

- a. The date for the February minutes is February 13, 2024
- b. The new monthly rent will be \$2,656.06

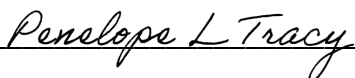
Trustee Tousana seconded the motion. The March 12, 2024 Regular Meeting Minutes were approved as corrected with a 5/0 vote.

4. **Supervisor's Report:** Supervisor Tracy reviewed the current bank balances and budget reports. He noted that the transition of funds from US Bank to Wintrust Bank is in process. He also reported on the following items:
 - a. April bills include payments to City of Batavia for Ride in Kane, Amundsen/Davis (legal fees) and Sikich (auditor fees)
 - b. Deadline for elected officials to file annual Statement of Economic Interest is May 1
 - c. The next Township Officials of Illinois education event is August 27
 - d. Discussion of the 2025 April Township election is scheduled for September 28
 - e. New 2025-2029 wages and salaries for township officials will be set at the October 8 meeting

5. **Approval of Bills to be paid in April:** The trustees then reviewed the current bills to be paid. Trustee Tousana moved to approve payment of the General Fund bills for April in the amount of \$85,453.99. Trustee West seconded the motion. The motion passed with a 5/0 vote. Trustee Tousana moved to approve payment of the April Road Fund bills in the amount of \$32,528.29. Trustee Zorn seconded the motion. The motion was approved 5/0.
6. **Assessor's Report:** No report
7. **Road Commissioner's Report:** No report.
8. **Trustee Reports:** None.
9. **Public Participation:** None.
10. **Old Business:** None
11. **New Business:** None
12. **Executive Session:** Trustee Donat moved to adjourn the regular meeting for the purpose of meeting in closed session to discuss personnel issues. Trustee West seconded the motion. The motion to adjourn passed with a voice vote. The meeting adjourned at 7:13 p.m.
13. **Adjournment:** At 7:29 p.m. Supervisor Tracy reconvened the regular meeting. Since there was no further business before the township board, Trustee West moved to adjourn, seconded by Trustee West, and passed by voice vote. The meeting adjourned at 7:29 p.m.

The next meeting of Batavia Township is May 14, 2024 at 7:00 p.m.

Respectfully submitted,



Penelope L. Tracy, Township Clerk