

**Minutes of the Regular Meeting of the
Batavia Township Board
131 Flinn St., Suite B
Batavia, IL 60510**

Tuesday – June 11, 2024

1. **Call to Order:** The Batavia Township Board meeting was called to order at 7:00 p.m. by Supervisor Leigh Tracy who led the Pledge of Allegiance.
2. **Roll Call:** The Clerk called the roll. Attending the meeting were Supervisor Leigh Tracy, Clerk Penelope Tracy, Trustees Walt Donat, Troy Tousana, John West, and Jennifer Zorn, Township Assessor Tammy Kavanaugh, Road Commissioner Chris Long, and Township Attorney Van Larson. The meeting was recorded by BATV videographer Audey Karpf.
3. **Approval of April Minutes:** Trustee Donat moved to approve the May 14, 2024, Regular Meeting Minutes. Trustee West seconded the motion which was approved 5/0.
4. **Approval of Bills to be paid in June:** Trustee Tousana moved to approve payment of the June General Fund bills in the amount of \$63,370.56. Trustee Donat seconded the motion which was approved 5/0. Trustee West moved to approve payment of the June Road Fund bills in the amount of \$21,432.65. Trustee Zorn seconded the motion. The motion was approved 5/0.
5. **Supervisor's Report:** Supervisor Tracy reported that the plan to rearrange the office space is pending; therefore, there is no immediate need to hold the monthly township board meetings in a different location.
6. **Assessor's Report:** Assessor Kavanaugh reported that assessments were completed for 99 neighborhoods in Batavia township totaling 14,038 parcels. The deadline for this information was due to the Kane County Assessor's office by June 17, and her staff met the deadline. Staff continues to work on gathering sales data, and she noted that sale prices continue to rise.
7. **Road Commissioner's Report:** Road Commissioner Long reported that his crew is busy prepping the township roads that are scheduled for resurfacing. The contracts for this year's work have been sent to the Kane County Highway Department for final review

since the bidding process is done at the county level. Upon approval, the road projects will begin.

8. Trustee Reports: Trustee West reported that registration is due for the annual Township of Illinois Conference to be held this year from November 11 – 13. He asked Supervisor Tracy to make the reservations for the township as soon as possible.

9. Public Participation: None.

10. Old Business: None

11. New Business: Supervisor Tracy reviewed the proposed funding for service agency support and made a motion to approve funding for the agencies listed below. This year's budget amount is \$40,000 (65% less than allocated last year) to be distributed as follows:

- a. \$9,000 to St. Vincent de Paul – Holy Cross Church
- b. \$9,000 to Batavia United Way
- c. \$9,000 to Salvation Army
- d. \$9,000 to Shepherd's Heart – Chapel Street Church
- e. \$4,000 to Chip in Batavia

The motion was seconded by Trustee Donat who asked why this year's funding was so much less than the \$115,000 distributed last year. Tracy explained that when the trustees approved the 2024-2025 budget, they increased the budgeted amount for legal fees and auditor fees as well as increases in other budget categories, reducing the amount left to support social service agencies. A brief discussion followed regarding which agencies receive funding. Trustee Tousana stated that he would like more trustee participation in the selection process next year. The clerk called the roll. Ayes – 3, Nays – 2 (Tousana, Zorn). The motion passed.

12. Executive Session: Trustee Donat moved to adjourn the regular meeting to meet in closed session for the purpose of approving the minutes of last month's executive session. Trustee West seconded the motion. The motion to adjourn passed with a voice vote. The regular meeting adjourned at 7:25 p.m.

13. Adjournment: Supervisor Tracy reconvened the regular meeting at 7:30 p.m. Tracy reported that the May 14, 2024, Executive Session minutes were approved 5/0. He also reminded the trustees of the following dates:

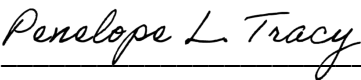
- a. August 27 – Township of Illinois education event in St. Charles, Tracy and Sara Moses plan to attend, trustees should notify Tracy if they want to attend
- b. September 8 – caucus discussion for April 2025 election at 9:30 a.m.

- c. October 8 regular meeting – set salaries for township officials to be elected in April
- d. November 11-13 – Township of Illinois Conference in Springfield (see the June/July issue of Township Perspective for details)

Since there was no further business before the township board, Trustee Zorn moved to adjourn, seconded by Trustee Tousana, and passed by voice vote. The meeting adjourned at 7:35 p.m.

The next meeting of Batavia Township is July 9, 2024, at 7:00 p.m.

Respectfully submitted,



Penelope L. Tracy, Township Clerk