

**Minutes of the Regular Meeting of the
Batavia Township Board
131 Flinn St., Suite B
Batavia, IL 60510**

Tuesday – July 9, 2024

- 1. Call to Order:** The Batavia Township Board meeting was called to order at 7:00 p.m. by Supervisor Leigh Tracy. The meeting was being held in Paxton Hall at the Batavia Congregation Church due to flooding issues and subsequent repairs at the township office on Flinn Street. Troy Tousana led the Pledge of Allegiance.
- 2. Roll Call:** The Clerk called the roll. Attending the meeting were Supervisor Leigh Tracy, Clerk Penelope Tracy, Trustees Walt Donat, Troy Tousana, John West, and Jennifer Zorn, Township Assessor Tammy Kavanaugh and Road Commissioner Chris Long. Videographer Preston Mason recorded the meeting for BATV.
- 3. Approval of April Minutes:** Trustee Zorn requested that the June 11 board minutes be amended as follows: include the attendance of Sara Moses (township office manager and caseworker) and reword Item 11 to clarify that the budget is prepared by the supervisor. Zorn then moved to approve the June 11, 2024, Batavia Township Board Minutes as amended. Trustee Tousana seconded the motion. Roll call: Ayes – 5, Nays – 0. The motion passed.
- 4. Supervisor's Report:** Supervisor Tracy reported that the final transfers of township funds from U.S. Bank to the St. Charles Bank and Trust (Wintrust Bank) have been completed. He also reported that the first payment of 2023 property tax revenue has been received. Lastly, he stated that the first of three township audits by Sikich, for the year 2021-2022, is close to completion. They will then begin the next audit for the fiscal year 2022-2023.
- 5. Approval of Bills to be paid in July:** Trustee West moved to approve payment of the July Road Fund bills in the amount of \$26,110.12. Trustee Tousana seconded the motion which was approved 5/0. Supervisor Tracy requested that a payment to Sikich of \$10,000 be added to the total for the July General Fund bills. Trustee Zorn moved to approve payment of the General Fund bills in the amount of \$76,209.09. Trustee Tousana seconded the motion. The motion was approved 5/0.

6. Assessor's Report: Assessor Kavanaugh reported that her staff continues with the daily tasks of the assessor's office. She also reported that 2024 assessments will be published sometime in August.

Supervisor Tracy commented that, due to recent flooding issues, the township offices are only marginally useful. Portions of dry wall and all carpeting will be replaced by the township landlord, Batavia Enterprises. Office computers and furniture were not damaged.

7. Road Commissioner's Report: Road Commissioner Long reported that it is a slow time of the year, a typical July. Contracts for planned road work were signed.

8. Trustee Reports: Trustees West and Tousana reported that they may join the supervisor and office manager/case worker and attend the August 27th TOI education event in St. Charles.

9. Public Participation: None.

10. Old Business: None

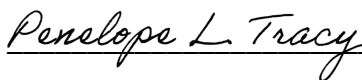
11. New Business: The following items dates and events were announced:

- Sunday, July 21 – 3:00 p.m. – dedication of the Anderson Memorial Tree planted at Commissioners Park. The park is located at the intersection of Deerpath and Nelson Lake Road. Jim Anderson's family members will be invited to attend.
- Saturday, September 28 – 9:30 a.m. – party caucus to create a slate of candidates for the spring township election.
- Tuesday, October 8th township board meeting – set new salary rates for the next term of elected township officials.

12. Adjournment: Since there was no further business before the township board, Trustee Zorn moved to adjourn, seconded by Trustee Tousana, and passed by voice vote. The meeting adjourned at 7:20 p.m.

The next meeting of the Batavia Township Board is August 13, 2024, at 7:00 p.m.

Respectfully submitted,



Penelope L. Tracy, Township Clerk